SERVICES RATE CARD

OPERATIONAL HOURS

The Thornton School of Music's building hours (from September to May) are:

- 8:00 AM to 11:00 PM, Monday through Friday
- 10:00 AM to 6:00 PM, Saturday and Sunday

Additional time required in any area of The Thornton School of Music beyond these operational hours will be billed at $200/hour (in addition to all other applicable fees). Please note that Summer and Holiday hours vary.

ALFRED NEWMAN RECITAL HALL (AND HERKLOTZ COURTYARD)

280-Seat Recital Hall

Rental Rate: $1,800 minimum

The $1,800 rate includes:

- A 4-hour block of time in Newman Hall & Herklotz Courtyard
- One Production Assistant
- Use of two (2) regularly maintained Steinway Concert Grand Pianos (Model D)
- Use of one (1) Fisk, 2-Manual Harpsichord (at the discretion of the Harpsichord Dept.)
- Use of Newman Hall Green Room and backstage area
- Use of Music chairs, music stands and conductor's platform
- $200 Flat Administrative Fee

The rate of $1,800 does not include:

- Each additional hour in Newman Hall
  ($225/hour
  (includes 1 Production Assistant)
- House Management – Minimum Package
  ($85/hour
  (1 House Manager and 2 Users)
- Each additional Usher (if available)
  ($20/hour
- Additional Production Assistant (3 hour minimum)
  ($20/hour
- Rehearsal time associated with and event
  ($100/hour
  (includes 1 Production Assistant)
- Thornton Services Fee
  Additional 15% of All Expenses

Additional Notes:

- Proper staffing is at the discretion of the Thornton Production management
- Set-up and tear-down time minimum:
- 1 hour before doors open; ½ hour after end of the event
- Certificate of Insurance required
- Recording Engineer references available
- Limited audio visual equipment available (may require additional staffing)
- No stage sets, dancing, or theatrical lighting
JEANETTE MACDONALD RECITAL HALL

90-Seat Recital Hall

**Rental Rate:** $775 minimum

The $775 rate includes:
- A 4-hour block of time in MacDonald Recital Hall (*Production Assistant not included*)
- Use of a regularly maintained Steinway Concert Grand Piano (model D)
- Use of a Boston Rehearsal Piano (model GP178) (located in the house)
- Use of the MacDonald Recital Hall backstage area
- Use of 10 music chairs and 10 music stands
- $100 Flat administrative fee

**Additional Notes:**
- Each additional hour in MacDonald Recital Hall $125/hour
- Production Assistant (3-hour minimum) $20/hour
- Use of resident harpsichords
  *at the discretion of the Harpsichord Department*
- No stage sets, dancing, or theatrical lighting
- Thornton Services Fee Additional 15% of All Expenses

SIMON RAMO RECITAL HALL

90-Seat Auditorium

**Rental Rate:** $775 minimum

The $775 rate includes:
- A 4-hour block of time in Simon Ramo Recital Hall (*Production Assistant not included*)
- Use of a regular maintained Steinway Concert Grand Piano (model D)
- Use of Green Room (if available)
- Use of 10 music chairs and 10 music stands
- 1 Production Assistant
- Additional staffing is unavailable unless required by Production Management
- $100 Flat administrative fee

**Additional Notes:**
- Each additional hour in Simon Ramo Recital Hall $125/hour
- Production Assistant (3-hour minimum) $20/hour
- Sound and Video installation includes DVD, CD, Aux input (including computer), and plasma screen
- No stage sets, dancing, or theatrical lighting
- Thornton Services Fee Additional 15% of All Expenses
**REHEARSAL HALLS (SCHOENFELD OR MUS 105)**  
*Based on Availability*

**Rental Rate:** $275 minimum

**Additional Notes:**
- Each additional hour beyond first 4 hours: $75/hour
- No guarantee of space condition
- No staffing available
- $50 Flat administrative fee included in $275 minimum
- Thornton Services Fee: Additional 15% of All Expenses

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**CLASSROOMS OR PRACTICE ROOMS**  
*Based on Availability*

**Rental Rate:** $150 minimum

**Additional Notes:**
- Each additional hour beyond first 4 hours: $50/hour
- No guarantee of space condition
- No staffing available
- $25 Flat administrative fee included in $150 minimum
- Thornton Services Fee: Additional 15% of All Expenses

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**FLORA L. THORNTON COURTYARD**  
*Courtyard surrounded by TMC and CTV*

**Rental Rate:** $775 minimum

The $775 rate includes:
- A 4-hour block of time in the Courtyard: $100/hour
- Each additional hour in the Courtyard
- Thornton Services Fee: Additional 15% of All Expenses