



Netiquette –

Netiquette is USC Thornton’s guidelines of how to participate in online learning.

- Be prepared for the discussion, have your materials; book/readings/notes in front of you.
- Before entering the virtual classroom, please make certain that your microphone is muted.
- Continue to keep your microphone muted during the discussion or lecture until called upon, then unmute your microphone. To ask a question-- utilize the “raise hand” function in Zoom, raise your hand visibly to your camera or ask your question via the chat function. Remember to mute yourself when you are done speaking.
- Your professor will indicate to you their policy regarding questions. Your questions may be answered immediately, or after a complete topic, or at the end of the class.
- Do not change your name on your video profile. Professors and students alike need to know how to address you—and “king of the world”, or “Kanye next” is not the answer.
- Please make certain that your webcam is activated once you enter the room. Only take your camera offline when you need to step away.
- Consider the location of where you will be accessing the class, making sure the background is appropriate and the room is limited to external audio interference (eg. your family member watching tv loudly, the dog barking, etc.)
- While the Music Industry is by definition relatively casual when it comes to dress- please dress. Pajamas, underwear and lack of clothes is not appropriate. If you would not wear it in public to an in-class school day, you should not wear it online.
- Please limit your eating while your webcam is on.
- Please avoid additional devices while attending online sessions including-cellphones, video-games, iPads, etc.
- If you have technical issues, please contact <https://keep-teaching.usc.edu/get-help>

Discussion Norms

- Be courteous. Don’t interrupt or engage in private conversations or chatting while others are speaking.
- Don’t be afraid to ask a question-- and please ask for clarification if you are confused.
- If you are offended by anything said during discussion, acknowledge it immediately.